

**AMITY
UNIVERSITY**
HARYANA

AUH/IQAC/MOM-13/2020

INTERNAL QUALITY ASSURANCE CELL

Minutes of the 13th IQAC Meeting

Held on 21st July, 2020

Dear Sir/Madam,

It is my pleasure to enclose herewith the minutes of the 13th meeting of Internal Quality Assurance Cell of Amity University, Haryana held on 21st July 2020 at 3:30 PM under the Chairpersonship of Hon'ble Pro Vice Chancellor and Dean Academics, Head Quality and Accreditation virtually on Zoom platform.

This is for your kind information please.

Dated: 28th July 2020

Welcome by the Hon'ble Pro Vice Chancellor and Dean Academics, Head Quality and Accreditation AUH: The Pro Vice Chancellor AUH, welcomed all the participants of the meeting. The Pro Vice Chancellor apprised the members that during the Annual Academic Planning, the task of achieving NAAC accreditation was discussed in detail. The University will be informed of the Peer Team visit by NAAC.

1	Confirmation of minutes of Twelfth Internal Quality Assurance Cell Meeting held on 21 January 2020.
	Dr.Sunita Sharma read the minutes of twelfth IQAC meeting and presented the action taken report to Hon'ble Pro Vice Chancellor for her approval. It was unanimously approved by all the members.
2	The list of members present in the meeting is attached in Annexure I.
The following resolutions have been passed:	
Agenda 1 :	National Assessment and Accreditation Council (NAAC)
Resolution:	The Chairperson informed the house that the University is yet to get the dates of Peer team visit from NAAC. Madam discussed in detail important administrative arrangements to be streamlined for the Peer Team Visit.
Agenda 2 :	National Institutional Ranking Framework (NIRF)
Resolution:	AUH has submitted data to NIRF. In 2019 ranking the university was in the rank band of 100-150. It ranked 101 in NIRF. The chairperson informed the house that a remarkable improvement has been achieved by the university in this year ranking. The university will further strive to improve its ranking in NIRF. (Annexure II)
Agenda 3:	Online Teaching and Learning
Resolution:	The Chairperson highlighted on the extensive use of online platforms to impart teaching and learning to the students. <ul style="list-style-type: none">· To focus on outcome based learning.· The teaching is being conducted on online portals like MS Teams, Zoom, Google teams. Apart from teaching, continuous assessment of students is being carried out by faculty members in the form of online quiz, presentations, MCQ tests, projects, case studies etc on LMS.
Agenda 4:	Academic Innovation /Excellence
	A vision to achieve quality in academic delivery



Resolution:	For seamless progression of the academic processes Deans, Directors, HOI's, HOD's and coordinators can reach out to the Academic Affairs office through the online Academic Program Management Form for any matters related to academic program and curriculum, Amizone issues, time table, examination, discipline, approvals, faculty and resource mobilization, and other administrative matters.
	· To impart interactive and good practical exposure to students in Science, Engineering and Technology departments Virtual Labs to be accessed by faculty and students at AUH.
Agenda 5 :	Library Resources
Resolution:	The faculty and staff were provided with adequate online resources to ensure smooth access to teaching and learning material and also to accelerate the research and publications in the respective departments by students and faculty members.
Agenda 6:	Feedback
Resolution:	An online student feedback will be conducted by IQAC to assess the satisfaction level of students at AUH Report of Parents feedback obtained on Online teaching at AUH was administered by IQAC and the report has been shared with Head office.
Agenda 7:	Internal academic audit
Resolution:	The Chairperson informed the members that the internal audit of session plan will be carried out online as per the planned schedule -Monitoring of students attendance will be done on Amizone. -Checking of uploading of session plans by the faculty members to be conducted online by IQAC.
Agenda 8:	Research and Publication
Resolution:	The Chairperson highlighted on the exponential growth in research and publication at AUH. The university must continue to become partners to government sponsored projects. Increase in the number of patents filed during lock down period. Increase in number of publications in journals with good Impact Factor and Scopus indexed. About 200 Research papers were published during the lockdown period.
Agenda 9:	Webinar Series
Resolution:	The Chairperson informed the members that more than 70 webinars have been organised by the Institutes and Schools to engage students productively and enhance their knowledge in their respective filed of the study. She motivated the Dean/Directors to continue organizing more webinars for faculty and students to enhance knowledge sharing quotient.
Agenda 10:	Orientation of New Students
Resolution:	Due to COVID, various competitive exams in the field of Management, Medical, Law, Science and Technology have been postponed. It was unanimously decided to hold Orientation programme virtually in two phases.

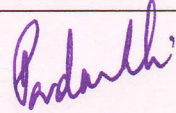

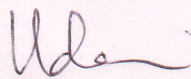
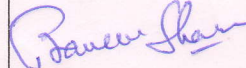
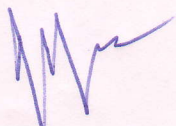
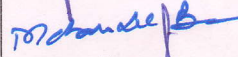
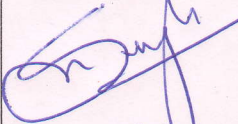
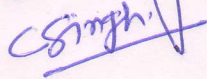




Agenda 11:	Physical and Mental health
Resolution:	Physical and mental health is also being addressed in this unprecedented times by organising online yoga sessions for faculty, staff and students at AUH.
Agenda 12:	Monitoring and Review of Teaching and Learning process
Resolution:	In order to monitor and review the online classes, IT team at AUH was informed to include IQAC members in all MS Teams.
Agenda 13:	Social Initiative
Resolution:	<p>Social Initiative i.e Food Packet Distribution in Villages</p> <p>The lockdown due to COVID 19, restricted the movement of general public and thus lot of migrant labour was stranded in the nearby villages. The Below Poverty Line (BPL) families and the migrant labour had lost their only source of income over the past three weeks due to the lockdown and faced acute problem of food and rations, as the shops were also closed. AMITY University Gurugram stepped forward to share their vows and as a welfare & relief, kind approval of Hon'ble Chancellor was received for preparation and distribution of food packets in the nearby villages.</p> <p>A substantial amount of fund was contributed by the Amity Fraternity for the welfare of the poor and downtrodden in the country.</p>

The meeting was adjourned after Vote of thanks to the Chair and all the members.



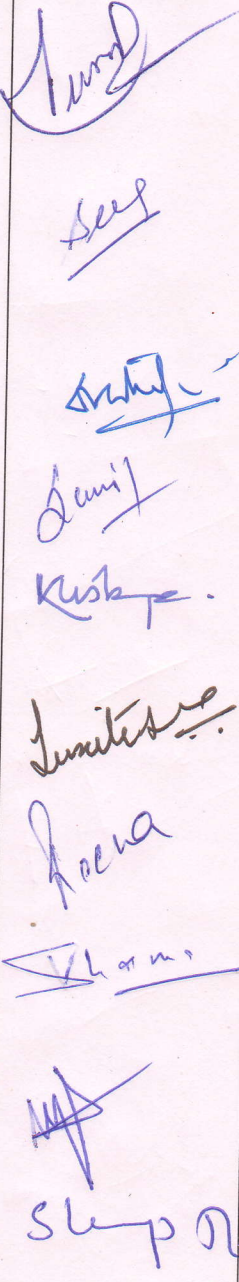
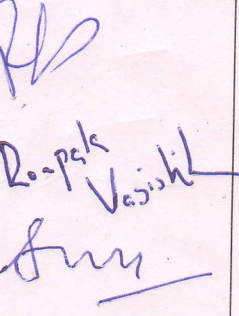
Annexure I

1	Name and Designation of Members	Signature
2	Pro. Vice Chancellor and Dean Academics, Head Quality and Accreditation 1. Prof. (Dr) Padmakali Banerjee	Chairperson 
3	Dean's (4) 2. Prof. (Dr) Rajendra Prasad Dean, Faculty of Science, Engineering & Technology, Director AIB & AIISH 3. Maj. Gen. (Retd.) Gurpal Singh Bal Senior Advisor to Founder President ,Dean Student Welfare, Director - Security and Hostel 4. Prof. (Dr) Udaya Narayana Singh, Dean, Faculty of Arts & Humanities, Head of the Department Foreign Languages, Chair Professor & Head-ACLiS 5. Maj Gen.(Retd) Prof. PK Sharma, Dean, Faculty of Law, Director ALS	IQAC Member   
4	Administrative Officials (5) 6. Mr S. Sengupta Registrar 7. Prof. (Dr) ML Bansal Controller of Examination 8. Sqn. Ldr. SK Singh Director- Administration 9. Mr. Chetan Singh Associate Director Corporate Resource Center, Head Industry Integration 10. Mr. Arun Biswas Deputy Controller of Examination	IQAC Member     
5	Director/HOI/HOD (14) 11. Prof. (Dr) Vikas Madhukar Director Admissions,& Dy. Director ABS	IQAC Member 

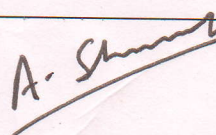




	12. Prof. (Dr) Vikas Madhukar Director Admissions, & Dy. Director ABS		
	13. Prof. (Dr) Bhavana Adhikari Dy. Dean Academics		Bhavana
	14. Prof. (Dr) S.N Sridhara Director ASET & AIIT		S.N Sridhara
	15. Prof. (Dr) A.K Yadav Director ASAS		A.K Yadav
	16. Prof. (Dr) Manish Verma Director ASCO, Deputy Head-Amity TV		Manish Verma
	17. Prof. (Dr) Sanjay Kumar Jha Director ASLA&FL		Sanjay Kumar Jha
	18. Prof. (Dr) Satish Sardana Director AIP		Satish Sardana
	19. Prof. (Dr) Rajesh Nair Director AIBAS		Rajesh Nair
	20. Prof. Arunangshu Bhattacharya Dy. Director ASH		A. Bhattacharya
	21. Prof. (Dr) Rajesh Kumar Sinha Dy. Director AMS		R.K. Sinha
	22. Prof. (Dr) A. Tamilselvi Principal ACON		A. Tamilselvi
	23. Prof. (Dr) Ila Gupta Director & HOD ASAP		Ila Gupta
	24. Mr. Sachin Juneja Director Market Promotions		Sachin Juneja
	25. Dr Rajesh Sharma Dy. Librarian		Rajesh Sharma
6	IQAC Officials (2)	IQAC Member	
	26. Dr Anil Kumar Dy. Director IQAC, Head of the Department –ECE, Head – Amizone, Assoc. Professor		Anil Kumar
	27. Dr Sunita Sharma Dy. Director IQAC, Assoc. Professor		Sunita Sharma



7	<p>Teachers to represent at all levels (10)</p> <p>28. Dr Rumki Bandyopadhyay Dy. Director-Academic Affairs, Assoc. Professor</p> <p>29. Prof. (Dr) Seema R Pathak Director – Directorate of Outcome, Head of the Department – Chemistry, Bio-Chemistry & Forensic Science.</p> <p>30. Prof.(Dr) Debasis Bhattacharya Member -Centre of BRICS Studies</p> <p>31. Dr Sunil Sikka Assoc. Professor – ASET</p> <p>32. Dr Kushagra Rajendra Head of the Department ASEES, Assoc. Professor.</p> <p>33. Dr Luxita Sharma Head of the Department Dietetics & Applied Nutrition, Assoc. Professor</p> <p>34. Dr Reena Nigam Head of the Department – ASI, Assoc. Professor</p> <p>35. Dr. Vikas Sharma Head of the Department –AICP, Assistant Professor</p> <p>36. Dr. Machiavelli Singh Associate Professor-AIB</p> <p>37. Mr. Shiv Swaroop Jha Programme Coordinator-ACC, Assistant Professor</p>	IQAC Member	
8	<p>External Members (3)</p> <p>38. Prof. (Dr) Rakesh Bhatnagar Vice Chancellor, Banaras Hindu University</p> <p>39. Dr Roopak Vashisth CEO- Apparel and Made ups Sector Skill Council</p> <p>40. Dr. Brahmadeep Sindhu Chief Medical Officer - Municipal Corporation of Gurugram, Haryana.</p>	<p>Scientist</p> <p>Nominee from Industry</p> <p>Nominee from local Society</p>	



9	Alumni (3) 41. Mr. Aditya Sharma Evaluserve, Gurgaon 42. Mr. Daksh Sethi ITC FMCG, Gurgaon 43. Mr. Sahil Aggarwal Frost & Sullivan, Gurgaon.	Nominee - Alumni	  
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